

MAR GREGORIOS PUBLIC SCHOOL

CBSE AFFILIATION NO : 1931550



STUDENT HANDBOOK 2025-2026

OUR MOTTO

“Serve God Through Humanity, Knowledge and Wisdom”
Theme of the Academic Year: "Empowered to Lead, Inspired to Serve"

Name :

Class : Divi.....

EMIS NO:.....

Admission No:.....

Block No - 8, School Road,
Mogappair West, Chennai 600037.
Website: www.mgps.edu.in
E-mail: margregoriosps@gmail.com
Phone: 044 26530891, +91 9940 6542 36

STUDENT HANDBOOK 2025-2026

By MGPS

Rights Reserved

Published - April 2025

Cover Design& Type Setting: Fr Joby John

PUBLISHERS: Self-Publishing

MAR GREGORIOS PUBLIC SCHOOL

Block No - 8, School Road,

Mogappair West, Chennai 600037.

Website: www.mgps.edu.in

E-mail: margregoriosps@gmail.com

Phone: 044 26530891, +91 9940 6542 36

DISTRIBUTORS

MAR GREGORIOS PUBLIC SCHOOL

Printed: Self

No part of this publication may be reproduced or transmitted in any form or by any means without prior written permission of the publishers.

CONTENT	PAGENO.
Administrative council	5
Secretary's message	6
Principal's message	7
MGPS School hours	8
MGPS School Timing	9
Health Record (Student copy)	10&15
Student Profile	11 - 14
MGPS at a Glance	17
Admission process	19
Payment details	20
Tips for students grooming	22
Co-curricular activities	23
Teaching Faculty	24 - 25
Organized activity	26
Library	28
Transportation	29
School Uniform	30
Infrastructure	31
Information to the parents	32
A model student	34
Prayer	35
Teachers' Prayer	36
Prayer song	37- 42
School Calendar	43-54
Exam details for KG –VIII	55
Exam details for IX & X	56
Exam Syllabus & Time Table	57-62
Record of Uniform Default	63

CONTENT	PAGENO.
Record of Late arrival	64
Absence Record	65
Teachers' Observance	66
Leave application	67-76
Fourteen Tips for Students	97
Criteria for Best Student Award	78
Competition Items	79
Students' Note	80-100
Time Table	101



ADMINISTRATIVE COUNCIL

CHAIR MAN

His Excellency Most Rev Dr Mathews Mar Pachomios OIC
(Bishop of the Eparchy of St Ephrem Khadki-Pune)

CORPORATE MANAGER

Rt. Rev. Monsignor Shaji Mathews Vazhayil
(Vicar General of the Eparchy of St Ephrem Khadki-Pune)

SECRETARY

Very Rev Fr Mathew Pallikunnel
(Secretary of the Malankara Syrian Catholic Trust)

LOCAL MANAGER AND PRINCIPAL

Rev Fr Joby John (Thomas Keelathu)

SECRETARY'S MESSAGE

With immense joy and gratitude, I extend a warm welcome to the academic year 2025-26. At Mar Gregorios Public School, our mission is deeply rooted in our guiding motto: “*Serve God Through Humanity, Knowledge, and Wisdom.*” This principle serves as a constant reminder that education is not merely the pursuit of academic excellence but also a journey that shapes character, strengthens faith, and fosters a sense of responsibility toward society.

Our theme for this year, “*Empowered to Lead, Inspired to Serve,*” invites every member of our school community to embrace leadership with compassion and to find inspiration in acts of service. As we navigate this new academic year, I encourage our students, staff, and parents to join hands in creating a nurturing and dynamic environment where knowledge thrives, and values flourish.

Let us move forward with hope, passion, and a shared vision of excellence, making this year a memorable and impactful chapter in our journey of holistic education.

With blessings and best wishes,

Fr Mathew Pallikunnel

Secretary

Mar Gregorios Public School

PRINCIPAL'S MESSAGE

Dear Students,

It is with great joy and gratitude that I welcome you to the academic year 2025-26. As we embark on another year of learning and growth, we remain committed to our school's motto: **"Serve God Through Humanity, Knowledge, and Wisdom."** This guiding principle reminds us that true education extends beyond textbooks—it shapes character, nurtures faith, and instills a deep sense of responsibility toward society.

Our theme for this year, **"Empowered to Lead, Inspired to Serve,"** calls upon each of us to rise as leaders who lead with integrity, humility, and compassion. Leadership is not just about authority; it is about taking responsibility, inspiring others, and making a positive difference in the lives around us. As we equip our students with knowledge and wisdom, we also encourage them to serve their community with kindness and purpose.

At Mar Gregorios Public School, we strive to provide a nurturing and disciplined environment where every child can discover their potential, deepen their faith, and grow into responsible citizens. Our dedicated faculty and staff are here to guide, mentor, and support each student in their academic, moral, and spiritual journey. I invite parents to join hands with us in fostering a strong partnership for the holistic development of our children. Together, let us create a school community that thrives on faith, excellence, and service. Let us step into this new academic year with enthusiasm and a commitment to lead and serve in all that we do.

God bless you all!

Fr Joby John
Principal

MGPS SCHOOL HOURS

PRE KG	9.00 a.m. to 12.30 p.m.
LKG	9.00 a.m. to 2.30 p.m.
UKG	9.00 a.m. to 2.30 p.m.
STD I –X	8.30 a.m. to 3.15 p.m.
Special Class	3.00 p.m. to 4.30 p.m.
Gregorian Day Care	8.30 a.m. to 4.30 p.m.
EXTRA CURRICULAR ACTIVITIES	
Monday-Friday	3.15 p.m. to 4.45 p.m.
Saturday	On requirements

Note: Student Reporting Time is at 8:30 a.m.

VISITING HOURS LOCALMANAGER/PRINCIPAL

9:00am To 11:00am (Monday to Friday)

HEAD MISTRESS

2.00 p.m. to 4.00 p.m. (Monday to Friday)

TEACHERS

3:15 P.M to 4:00 P.M (only on Tuesday & Friday)

Principal will be available to the parents for consultation by prior appointment.

MGPS SCHOOL TIMING	
8:25 AM	Staff Prayer
8:40 AM	First Bell
8:45 AM	Second Bell
8:45 AM - 9:00 AM	Assembly
9:00 AM - 09:45 AM	I Period
09:45 AM - 10:30 AM	II Period
10:30 AM -10:45 AM	Break
10:45 AM -11:30 AM	III Period
11:30 AM – 12:15 PM	IV Period
12:15 PM-12:55 PM	Lunch Break
12.55 PM -1:40 PM	V Period
1:40 PM -2:25 PM	VI Period
2:25 PM-2.30 PM	Break
2:30 PM – 3:05 PM	VII Period
3:05 PM– 3:15 PM	Diary Checking
12:30 PM	PRE KG Dispersal
2:30 PM	LKG & UKG Dispersal
3:15 PM	I to X Dispersal
3:15 PM – 4:30 PM	Special Class (if any)

Students should wear Proper Uniform, and ID card & bring school diary to the class every day. Parents are also requested to go through the diary on a daily basis. According to the time-table, students should bring their books.

HEALTH RECORD

Student Details

Name:Class..... Section.....

Admission No.: DOB:.././.....

Blood Group: Allergies (if any):.....

Emergency Contact Number:.....

Vaccine	Date Taken	Next due date
BCG		
POLIO (OPV/IPV0		
COVID 19		
Any other		

Condition	Yes/No	Condition	Yes/No
ASTHAMA		HYPERTENSION	
DIABETES		HEART CONDITION	
VISION PROBLEM		ANY OTHER	

Recent Illnesses / Surgeries (if any)

.....

Parent/Guardian's Declaration

I hereby declare that the above information is accurate to the best of my knowledge. I understand that it is my responsibility to update the school in case of any changes in my child's health condition.

Parent/Guardian's Name: Signature:.....

FOR SCHOOL MEDICAL USE

Height: cm | Weight: Kg

General Health Remarks:

Checked by (Nurse/Doctor):.....Date:.././.....

STUDENT PROFILE (2025-2026)

Name of the student.....

Admission No:.....

Class..... Division.....

D.O.B.....Age.....

Aadhar No:

Blood Group..... Identification Mark.....

.....

Allergy/Ailments, if any.....

Nationality.....Mother Tongue.....

Religion.....

Community: FC/OC/BC/BCM/DNC/MBC/SC/ST/OBC

Class &Date of Admission in the School

II Language :Tamil/Hindi (VI to X).....

III Language :Tamil/Hindi (VI to X).....

Name of the Father.....

Occupation.....

Ph No:Annual Income

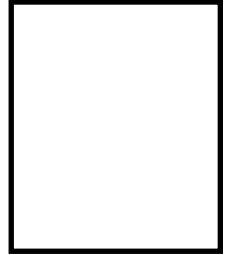
Name of the Mother.....

Occupation.....

Ph No:Annual Income

Email ID (F):

Email ID (M):



Permanent Address.....
.....
.....
.....
Current Address.....
.....
.....
.....

Mode of Transportation.....
Name of Travel Agency.....
Mobile No of the Driver.....

SIBLING DETAILS STUDYING IN THIS SCHOOL		
Name	Class	Div.

Parent/Guardian’s Declaration

I hereby declare that the above information is accurate to the best of my knowledge. We assure that we will abide by the rules and regulations of the school.

Signature of the father

Signature of the Mother

STUDENT PROFILE (2025-2026)

Name of the student.....

Admission No:.....

Class..... Division.....

D.O.B.....Age.....

Aadhar No:

Blood Group..... Identification Mark.....

.....

Allergy/Ailments, if any.....

Nationality.....Mother Tongue.....

Religion.....

Community: FC/OC/BC/BCM/DNC/MBC/SC/ST/OBC

Class &Date of Admission in the School

II Language :Tamil/Hindi (VI to X).....

III Language :Tamil/Hindi (VI to X).....

Name of the Father.....

Occupation.....

Ph No:Annual Income

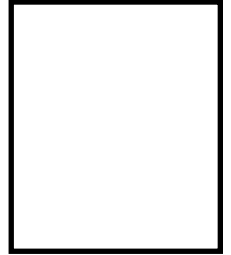
Name of the Mother.....

Occupation.....

Ph No:Annual Income

Email ID (F):

Email ID (M):



Permanent Address.....
.....
.....
.....
Current Address.....
.....
.....
.....

Mode of Transportation.....
Name of Travel Agency.....
Mobile No of the Driver.....

SIBLING DETAILS STUDYING IN THIS SCHOOL		
Name	Class	Div.

Parent/Guardian’s Declaration

I hereby declare that the above information is accurate to the best of my knowledge. We assure that we will abide by the rules and regulations of the school.

Signature of the father

Signature of the Mother

HEALTH RECORD

Student Details

Name:Class..... Section.....

Admission No.: DOB:../../.....

Blood Group: Allergies (if any):.....

Emergency Contact Number:.....

Vaccine	Date Taken	Next due date
BCG		
POLIO (OPV/IPV0		
COVID 19		
Any other		

Condition	Yes/No	Condition	Yes/No
ASTHAMA		HYPERTENSION	
DIABETES		HEART CONDITION	
VISION PROBLEM		ANY OTHER	

Recent Illnesses / Surgeries (if any)

.....

Parent/Guardian's Declaration

I hereby declare that the above information is accurate to the best of my knowledge. I understand that it is my responsibility to update the school in case of any changes in my child's health condition.

Parent/Guardian's Name: Signature:.....

FOR SCHOOL MEDICAL USE

Height: cm | Weight: Kg

General Health Remarks:

Checked by (Nurse/Doctor):.....Date:../../.....

MGPS AT A GLANCE

Mar Gregorios Public School is a broadly based Malankara Catholic Institution rooted in Kerala with branches in other states. Our footprint in this great temple of learning has been since 1935 and this traditional service to society through education will also be continued in the extended years. This institution will serve under the control, care, guidance and direction of our Bishop His Excellency Dr. Mathew Mar Pachomios (Eparchy of St .Ephrem, Khadki -,Pune). Inspired by the conviction that learning is a way of seeking God, we inculcate in our teaching the moral values and we show the path to serve God. Our Motto says “Serve God through Humanity, Knowledge and Wisdom”. We strive hard to make our school attain the status with potential for excellence. Our Pupil will be morally sound, highly intellectual, physically well-balanced and noble citizens of India. Our portals will welcome the generations in great heaps and bounds.

OUR MOTTO

“Serve God Through Humanity Knowledge and Wisdom”

AIM AND OBJECTIVE

The main objective of the school is to impart honesty, self-confidence, co-operation and diligence in the mind of children through religious, moral, literacy and scientific education. To bring the leadership skills, to develop a responsible attitude among children, is our top priority and it is improvised through the facilities of library, smart class, project work, art & crafts, vocal music, instrument music, classical & western dances, yoga, sports activities, field trips, indoor & outdoor games, exhibition, rally etc.

All the students are given a comprehensive course in value education and faith building by bridging humanity and science curriculum. The aim is to impart integrated, theoretical, practical and application-oriented knowledge governed by the regulation and the requirements of the syllabus of the Central Board of Secondary Education, keeping pace with the changing trends in technology. We are introducing SMART CLASSES right from PRE KG to Class X. Our education system is designed as KG (Kinder Garten) to PG (Post Graduation).

MANAGEMENT

His Excellency Most. Rev. Dr. Mathew Mar Pachomios, Bishop, Eparchy of St.Ephrem, Khadki, Pune, is the Patron of this school. Fr Thomas Keelathu is the principal and Local Manager of MGPS from 2024 onwards. This school function under the Malankara Catholic Trust, Chennai, which is a registered Trust for the unaided educational institutions belonging to the Eparchy of Pune.

NEW BUILDING

The school is located in the beautiful location at Mogappair west. On 7th February 2025 the foundation of the extension of the new building was laid.

ADMISSIONS

3+ years old complete for the Pre-KG on or before March 31st | 4+ years old for the LKG | 5+ years old for UKG | 6+ years for the Class I and so on.

TEACHER / STUDENT RATIO

1:35 for KG | 1:40 for PRIMARY | 1:40 for UPPER PRIMARY

ADMISSION PROCESS

1. Application Form can be collected from the School office between 9:00am and 4:00pm. **(OR)** Online Admission Process

STEP 1 – Visit our website www.mgps.edu.in

STEP 2 – Click online admission form 2025-2026

STEP 3 – Fill application form (follow the instructions properly)

STEP 4 – Click submit option

2. Application Fee cost is ₹ 500/-
3. Submit the Application Form along with the following documents:

- Photos – Student, Father, Mother
- Birth Certificate of the student
- EMIS TC/ TC with Udise+ number - original
- Progress Card – photocopy to be collected from the previous school
- Photocopy of community certificate, Aadhar Card



Note - Incomplete Application Form will not be processed for Admission.

4. Entrance Test/Interview: Students may be required to appear for an entrance test/interview, depending on the class/grade applied for.
5. Provisional Admission: Based on the performance in the entrance test/interview, students may be offered provisional admission.
6. Payment of Academic Fees: To confirm the admission, parents/guardians must pay the full academic fees for the year within 7 working days.
7. Admission Confirmation: Admission will be confirmed only after the payment of full academic fees.

Important Notes:

- Registration does not guarantee admission.
- Provisional admission is subject to payment of full academic fees.
- Admission will be cancelled if full academic fees are not paid within the specified timeframe.
- Fees once paid are non-refundable.

Payment Details

- Payment Mode: Online payment, Cheque
- Payment Timeline: Within 7 days on completion of Provisional Admission

PAYMENT OF SCHOOL FEE GUIDELINES FOR FEE/PAYMENT DURATION FOR SESSION

- School Fee must be paid before the deadline. Each Academic year payment mode consists of initial payment, Term I, Term II and term III.
- Initial Payment is to be paid on or before 26th March.
- Deadline for Term I payment is 10th June ,Term II is 10th Sep & Term III is 10th Dec.

TERMS	PAYMENT SCHEDULE
Initial Payment	On or before 26 th March
Term I	On or before 10 th June
Term II	On or before 10 th September
Term III	On or before 10 th December

1. For enrollment and continuation in next class after promotion, the initial payment to be paid on or before 26th April.
2. No reminders will be given for payment of fee. Kindly refrain from getting reminders (through SMS) for non-payment of fee after due date. It's not a healthy sign. It's the responsibility of parents to remit all fees on time as per the schedule and negotiate any inconvenience Caused later.
3. **Consequence of delayed remittance:**
 - A late fee of Rs.100 per week will be levied after one week of due date.
 - Results may be kept on hold if fee dues are not cleared on time.

ONLINE FEE PAYMENT DETAILS	
ACCOUNT NAME	MAR GREGORIOS PUBLIC SCHOOL
ADDRESS	BLOCK No.- 8, SCHOOL ROAD, MOGAPPAIRWEST, CHENNAI-600037
BANK	FEDERALBANK
BRANCH	MOGAPPAIR, CHENNAI-600037
ACCOUNT NO.	23180100009805
RTGS/NEFT/IMPS	FDRL0002318
MGPS FEE COUNTER TIMING : 9:30A.M TO 2:30P.M (Monday to Friday)	
Note: Email us the reference number after you receive the confirmation on payment to margregoriosps@gmail.com or whats app message to 9940654236	

TIPS FOR STUDENTS ON PROPER GROOMING

- Greet the teachers with joined palms.
- Always be prepared for the class before the teacher comes.
- Raise your hands if you need to clear doubts in between the classes.
- Line up in two rows before moving out of the class.
- Do not skate or run on the corridors,
- Stay disciplined as you wait for the teacher for a class.
- Do not bring cash, electronic gadgets or costly things to school.
- Speak in English at school.
- Respect school property.
- Switch off fans and lights when not in use/ when you are away from class.
- Obey the rules of the school and make schooling pleasant and rewarding.

WARNING NOTES

- Coming late to school
- Improper uniform
- Irregular in doing homework/assignments.
- Fighting and injuring other students.
- Using abusive language
- Damaging school property
- Malpractice during examinations teasing other students
- Forging Parent's/Teacher's signature, etc.

CO-CURRICULAR ACTIVITIES 2025 – 2026

CLASS	ACTIVITIES
KG	Handwriting, Sports, Art & Craft, Drawing, Dance, Music, Public speaking, Yoga, Club
STD I to V	Yoga, Vocal Music, Public speaking, Dance, Drawing, Club
STD VI to VIII	Yoga, Vocal Music, Dance, Public speaking, sports, Arts & Craft, Club
STD IX	Yoga, vocational class, public speaking, Club
STD X	Yoga, Vocational class, Public Speaking, Club

EXTRA CURRICULAR ACTIVITIES 2025 – 2026

- Badminton
- Silambam
- Archery
- Karate
- Classical Dance
- Music
- Abacus
- Sports



TEACHING FACULTY

PRINCIPAL		
Fr Joby John	PGT	BA, BPh,BTh,MA, BEd., DCA
HEAD MISTRESS		
Ms. Nithya Vijay.M	PGT	M.Sc.B.Ed(Chemistry)
ENGLISH		
Ms.Aswini	PGT	M.A, B.Ed.(English)
Ms. Sherin Elisheba	PGT	B.A,M.A,B.Ed
Ms. Jenifer Gladys	PGT	M.A, B.Ed,M.Ed
TAMIL		
Ms. Malathi N	PGT	B.Lit.,M.A,B.Ed.(Tamil)
Mr.Vasanth	PGT	B.Lit.,M.A,B.Ed,M.Ed.M.Phil
Ms.Udayashankari	PGT	M.A,B.Ed
HINDI		
Ms. S.Shabeena	PGT	M.A(Hindi), B.Ed. (Hindi)
SCIENCE		
Ms. Koteeshwari J	TGT	B.Sc.B.Ed(Chemistry)
Ms.Reshma Asokan	PGT	M.Sc.(Physics),B.Ed.,
Ms. Daina.A.D	PGT	M.Sc.(Zoolody),B.Ed
SOCIAL SCIENCE		
Ms. Anitha.B	TGT	D.Ted.,B.A,B.Ed.(History)
Mr.Ajoin	TGT	BA, B.Ed.(History)
MATHS		
Ms. Mary Infanta	PGT	M.Sc., B.Ed.(Maths)
Ms. Saveetha.P	TGT	B.Sc.,B.Ed.(Maths)
Ms.Swetha.S	TGT	B.E,B.Ed

COMPUTER SCIENCE

Ms. Anitha John	PGT	M.Sc., B.Ed.(computer science)
Ms. Joshna John	PGT	M.Sc Computer Science

PHYSICAL EDUCATION

Mr. Rajiv Gandhi	PGT	B.P.E.S.,B.PEd.,M.Sc.(Yoga)
Ms. G.Saroja		B.A,B.P.Ed., D.PEd.

KINDERGARTEN

Ms. Alice	TGT	T.T.C,B.A,B.Ed.,Abacus
Ms.Hemalatha R R	NTT	B.Com, Montessori & Yoga
Ms. Anitha Mary	NTT	B.A, Advance Montessori
Ms. Reena	NTT	B.Sc, Montessori education
Ms.Sushmita	NTT	M.A, Montessori Education

DANCE

Ms. Nikshidha

LIBRARIAN

Ms.Sruthi.C B.A,MCJ, B.LISc.

DAY CARE

Ms. Shobha NTT B.Sc.

TECHNICAL INCHARGE

Mr. Charles Sownder
K BCA Computer Application

INFIRMARIAN

Ms. Shiny Staff Nursing GNM

COUNSELLOR

Ms. Tintu Anu MSW,M.A Psychology

ORGANIZED ACTIVITIES

1.SPL&ASPL

A school pupil leader plays a crucial role in the school community. SPL/ASPL has to represent school entire student body. They are exemplifying good behavior, grades and attendance. They serve as the role model for students. Each day at school, they must act in keeping school rules and regulations, keeping in mind that other students will look to them. He/she can lead school assembly and announcement.

2. SPORTS COUNCIL

To encourage a healthy competitive spirit among the students we propose to have a house system. The best house is judged by its performance in cultural competitions and sports. The house that scores the maximum points wins the Trophy. The houses are named as follows:



Loyal Guardians
(Blue House)



Royal Knights
(Green House)



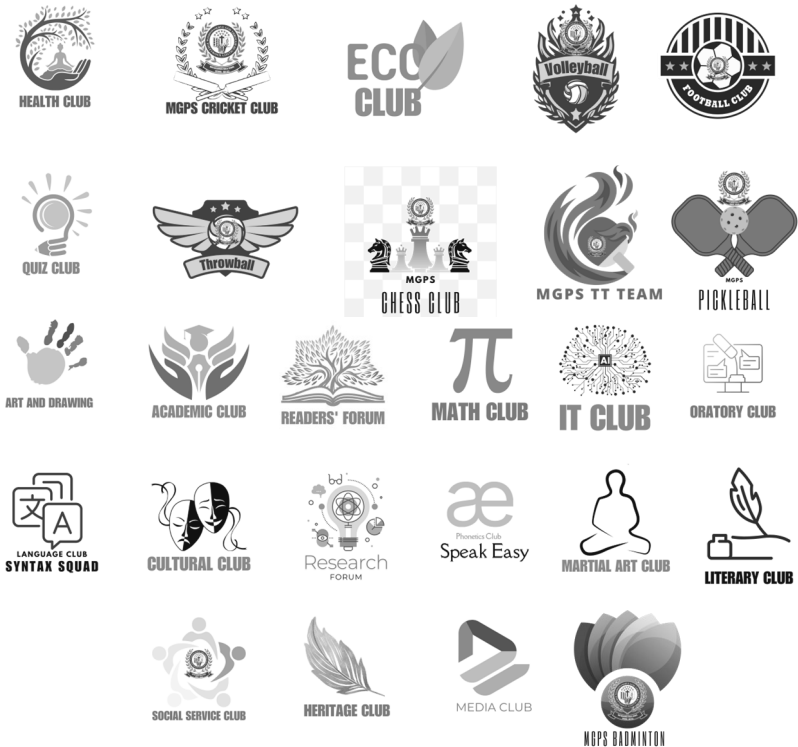
Prudent Strikers
(Red House)



Mighty Warriors
(Yellow House)

3. CLUBACTIVITIES

Club activities help students to develop sense of unity and teamwork, learning how to work with others in reaching the same goals.



SOCIAL ACTIVITIES

- Awareness programme (POCSO, Sexual Harassment, Cyber Safety)
- Guidance and counselling both for students and parents.
- Value education to students.
- Corporate exposure
- Outreach programs with social values.

LIBRARY

In addition to the Library, we have an exclusive library for the K.G. children, to help the children to widen their horizons from a very early age. The school also subscribes magazine for extensive reading. We strive for imparting knowledge, with in a dynamic and interactive environment there by enabling our students to gain distinction and honors to their chosen field. Since inspection, all - round development has been the key word of the school.

STRICT ORDER AND SILENCE SHALL BE OBSERVED IN THE LIBRARY AND READING ROOM.

- Books issued are to be properly taken care of and returned on the due date.
- All students of the school are members of the library.
- A student can borrow only one book at a time.
- A student may ordinarily have a copy of a week, and may have it reissued for another week; no book that is in great demand shall be lent for more than four days at a stretch.
- Books will be issued to students during the library periods mentioned, in the Time Table and also before and after school hours. No books will be issued or received during the teaching hours.
- If the date of issue/return of the book happens to be a holiday, both the issue/return of the books shall stand postponed to the corresponding day of the following week.
- If the book is not returned at the expiry of the period of loan, or after the librarian has called for it, even with in the period of loan, a fine of Rs 5/- per day will be charged. Fine shall be collected by the Librarian and the fact notified in the defaulter's card. Until such a fine is collected from the defaulter, no book shall be issued to him/her.
- In case a book is misused, Wrongly handled, damaged or lost, the person concerned will have to pay the full price of the book at the current market price or replace the same book.
- A student will not be allowed to enter the library with his/her personal books or bags. All books will have to be returned before Feb15, every year.

TRANSPORTATION

The school provides a safe and reliable transport facility for students. The transport fee will be revised each year (**THE BUS FEE MUST BE PAID IN ADVANCE EACH MONTH**). Currently, the school operates a well-maintained bus equipped with a **Vehicle Tracking System (VTS)** and **on-board cameras** to ensure the safety and security of all students. The bus is accompanied by a trained **caregiver**, responsible for the safe pick-up and drop-off of children at their designated bus stops. If and when school authorities are unable to ply buses due to unavoidable circumstances, pupils using the school buses have to make their own arrangements on such days. The school transport service is available in the following areas: Mogappair East & West, Nolambur, Ayappakkam, Padi, Anna Nagar, Nerkundram, Padi Pudu Nagar, Jeevan Beema Nagar

Students using the school transport are expected to follow the rules and regulations given below:

- Students should not move from their seat to the other seat while the bus is in motion. Moreover, standing while travelling is totally discouraged.
- Students should not reserve seats. Transport will be available on all working days except on special occasions.
- However prior information will be given to the parents in this regards.
- **Students are expected to obey the instructions as guided by the bus crew.**

SCHOOL UNIFORM

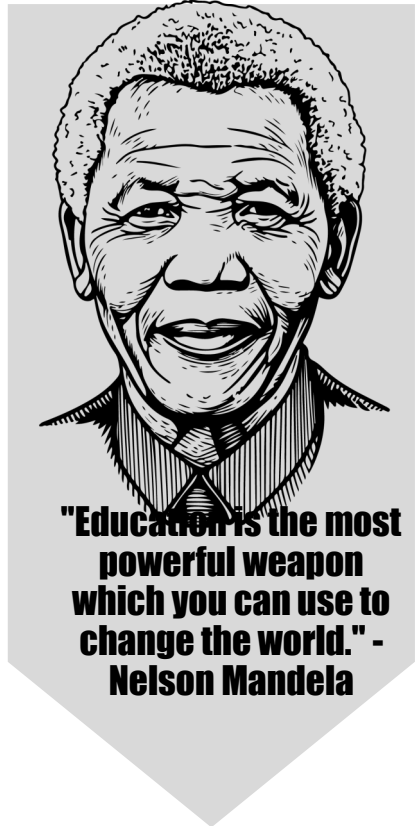
School uniform must be worn on Monday, Tuesday, Thursday, Friday & Saturday. Sports uniform on Wednesday and sports day. Each student is expected to possess at least two sets of regular uniform. Uniform should be washed and ironed properly.

CLASS	BOYS	GIRLS
KG	White with grey striped shirt Elephant grey shorts	White checked and grey frock. Black hair band.
STD I-V	White with grey stripe shirt Elephant grey shorts	White with grey striped shirt Grey skirt (Skirts should be one inch below the knee) Pony tail with black band.
STDVI-IX	White with grey striped shirt Elephant grey pant	White with grey striped shirt Elephant grey over coat Elephant grey pant. Pony tail with black band.
KG	House T. Shirt and Navy blue shorts	
STDI-IX	-shirt and Navy-blue pant	
SHOES/SOCKS		
Boys– Black Velcro shoe/ black socks Girls–Black buckle shoe/black socks		

Students can wear neat and modest causals on their Birthday. Ordering food from outside, bringing cakes and organizing birthday parties in the class rooms and school premises are not allowed.

INFRASTRUCTURE

- Smart class rooms
- Air-conditioned class room
- Feel at home ambience
- Toddler's Park
- RO water system
- Infirmary
- Greenish lush surrounding
- Spacious Science Lab
- Computer lab
- Playground
- CCTV surveillance
- Fulltime service providers at washroom
- Spacious washrooms
- Safe and secure campus
- Kids play area
- Gregorian Day Care
- Library
- CWSN restrooms
- Lift facilities for CWSN students
- Student Counsellor
- Special coaching for various games and athletics.
- Uniformed services
- Health Care Centre
- Trained Staff Nurse
- Regular Medical and Dental Camp for Children and Parents
- Herbal Garden
- School Transport



LANGUAGES OFFERED

- The medium of instruction is English. Both Tamil and Hindi are Offered for class I–X.
- II language (Tamil/Hindi) is available from class VI onwards.

RULES FOR GETTING TRANSFER CERTIFICATE

- One-month prior notice period is required for TC. If a student is withdrawn from the school in the middle of a term, tuition fee for the whole term should be paid. T.C will be issued only after all dues are cleared. Students should obtain due clearance certificate from the MGPS Admin.
- If any one from class VI to X need TC, should collect NOC from Library.

RIGHT TO ALTERATION / MODIFICATION

- The management reserve the right to modify, alter or include any other terms and conditions that may be deemed fit in the interest of the institution.

INFORMATION TO THE PARENTS

1. Parents are free to meet Principal on Monday to Friday between 09.00 a.m. to 11.00 a.m. with prior appointment.
2. Parents could meet Class teachers or Subject teachers on Tuesday & Friday of every week between 3.15p.m. and 4.00p.m.
3. Parents are advised not to call after 6:00pm to the teachers.
4. Home works assigned by the teachers should be signed by the Parents.

5. Parents should send their wards in proper school uniform with ID card on all working days. Parents are requested to co-operate with the efforts of the school in Enforcing orderliness, regularity and punctuality among students.
6. All first and third Saturdays are full working days. Parents and guardian are not permitted to meet the teachers or enter the classrooms during the school hours.
7. Parents do attend the Open Day meeting regularly. You will be able to Meet the teachers during those days and discuss your child's progress with them.
8. Do not harass your children, abuse or punish them when they fall short of your expectations in the academic performance. Try to encourage and instill confidence in them. Please try to examine if you are in anyway responsible for the backwardness of your children.
9. Kindly, avoid criticizing the school or Teachers in the presence of your Children. Complaints (If any can be advised to the teachers directly or can be brought to the notice of the school authorities. If any parent desires to take away his/her ward from the school during the school hours, he/she can obtain permission from the Principal/ HM/ Co-Ordinator and so also sign in the Movement register. Parents are request to send a letter of authorization and ID proof, if someone else is deputed to collect their ward from the school.
10. Parents are requested to keep all the receipts of payments and other valuable documents of their ward, which are given from the school. Lunch should be provided to children only in boxes along with the towel & Spoon. Excess of food if any should be taken back home.

A MODEL STUDENT

- One who is pure in thoughts, words and deeds.
- One who has “Guru Bhakthi” and therefore respects all the teachers.
- One who never calls bad names no matter what others call him. You cannot throw mud and keep your own hands clean.
- One who is never cruel. You must not hurt even a fly needlessly. Cruelty is the trait of bully. Kindness is the mark of a gentle man.
- One who never tells lies. Even white lies leave a black spot on the character. One who never quarrels. When your tongue unruly, lock it in. One who is always ready to lend a helping hand at home to his/her parents, in school to his / her teachers and companions.
- One who never cheat or is unfair to play. Cheating is contemptible anywhere and at any age. Play should strengthen, not weaken character. One who is always friendly with one another and respectful towards the elder sin and out of school.
- One who avoid vulgarity in talk and behavior. One who accept whatever work is assigned, with joy.
- One who rise up when any Priests, Sisters, Teachers or Visitors enter or pass through any room in which he/she happens to be in. One who avoids throwing bits/sheet of paper in school premises or out of the windows. One who respects the freedom and rights of others.

PRAYER

Lord's prayer

Our Father, who art in heaven, hallowed be thy name; thy kingdom come; thy will be done on earth as it is in heaven. Give us this day our daily bread; and forgive us our trespasses as we forgive those who trespass against us; and lead us not into temptation, but deliver us from evil. Amen.

Hail Mary

Hail, Mary, full of grace, the Lord is with thee. Blessed art thou amongst women and blessed is the fruit of thy womb, Jesus. Holy Mary, Mother of God, pray for us sinners, now and at the hour of our death. Amen.

Prayer before class

God my creator/you are the light and the wisdom/.Lord the/ fullness of light/enlightens me /with your wisdom/.Make me/a tiny spark of your divine light,/ so that/ my light will/ remove the darkness./ Give your grace/this day/to grow in your /loving presence/.Let the words of my mouth/ and thoughts of my heart/ be acceptable to you./O lord/and my God/ to you be/praise and glory forever. Amen.

Prayer after class

O God, source of light and fountain of wisdom, I thank you for shedding your light upon the darkness of my mind and removing the gloom of ignorance. For the wonderful blessing you showered this day through my parents, teachers and friends, I thank you my lord and my God.

Prayer before Examination

O God of wisdom and power, we seek you to look kindly up on us, as we are about to face our examinations. Enlighten our minds so as to recall to our memory all that we have learnt and all that we have grasped. We have used every effort and the talent you have given us. We ask you for your strength, for your guidance as we stand imploring your help. We humbly ask you to accept the fruit of our hard work. Amen.



TEACHERS' PRAYER

O Almighty God,

We thank You for Your blessings. As teachers, help us to fulfill our responsibilities with devotion and faithfulness. Strengthen us to guide our students so that they may become good human beings, filled with wisdom and knowledge to walk in Your ways. Grant us the grace to mold their character with morality and lead them toward truth, goodness, faith, and love. This morning we commit the management, staff, students, and our entire school into Your throne of grace. Amen

PRAYER BEFORE MEALS

Bless us, O Lord, and these Thy gifts which we are about to receive from Thy bounty, through Christ our Lord. Amen.

SONG 1

You are my strength when I am weak
You are the treasure that I seek
You are my all in all
Seeking You as a precious jewel
Lord to give up I'd be a fool
You are my all in all.
Taking my sin my cross my shame
Rising again I bless Your name You are my all in all
When I fall down You pick me up When I am dry, You fill my
cup You are my all in all
(Jesus, Lamb of God worthy is Your name)²

SONG 2

Everything I am, Everything I'll be, give it to you Lord
And do it thank fully, thank fully Chorus: Every song I sing
Every praise I bring Every thing I do it's a gift to you.
Every thing I have all you given me
I give it to you lord and do it thankfully thankfully
(every song I sing)

SONG 3

Bless the Lord, O my soul O my soul Worship His holy name
Sing like never before O my soul I worship Your holy name
The sun comes up; it's a new day dawning
It's time to sing Your song again
Whatever may pass & whatever lies before, me
Let me be singing when the evening comes
Bless the Lord, O my soul.....

SONG 4

More love, more power More of You in my life
More love, more power More of You in my life
And I will worship You with all of my heart
I will worship you with all of my mind
I will worship you with all of my strength
For You are my Lord, yes you are my lord

SONG 5

Give thanks with a grateful heart
Give thanks to the Holy One
Give thanks because He's given Jesus Christ, His Son) 2
And now let the weak say, "I am strong
"Let the poor say, "I am rich
Because of what the Lord has done for us)2

SONG 6

Bind us together, Lord Bind us together
With cords that can not be broken
Bind us together, Lord Bind us together
Bind us together in Love There is only one God, There is
only one King. There is only one Body, That is why we
sing. (Bindus...)

SONG 7

There shall be showers of blessings:
This is the promise of love;
There shall be seasons refreshing,
Sent from the Savior above.
Showers of blessing,
Showers of blessings we need:
Mercy-drops round us are falling,
But for the showers we plead.
There shall be showers of blessing;
Send them upon us, O Lord;
Grant to us now a refreshing,
Come, and no who nor Thy Word.
(Showers of blessing.....)

SONG 8

All to Jesus I surrender, All to Him I freely give;
I will ever love and trust Him, In His presence daily live.
I surrender all, I surrender all.
All to Thee, my blessed Savior, I surrender all.
All to Jesus I surrender,
Humbly at His feet I bow, Worldly pleasures all for saken;
Take me, Jesus, take me now. (I surrender all...)
All to Jesus I surrender,
Make me, Savior, wholly Thine;
Let me feel Thy Holy Spirit, Truly know that Thou art mine.
(I surrender all...)

SONG 9

Come Holy Spirit come, Come Holy Spirit come
There is power when you come,
There is peace when you come
There is love when you come.
There is strength when you come.
There is knowledge when you come .
There is wisdom when you come.

SONG 10

Welcome Holy Spirit, We are in your presence.
Fill us with you power, Living side of me.
You are my living water Never drying fountain
Comforter and counsellor, take complete control
Welcome Holy Spirit, We are in your presence

SONG 11

Praise Him, Praise Him, Praise Him, Praise Him,
Praise Him in the morning ,
Praise Him in the noontime
Praise Him, Praise Him, ,
Praise Him(2) Praise Him when the sun goes down.
Love Him, Love Him.. Love Him in the morning
Love Him in the noon time. Love Him, Love Him..
Serve Him, Serve Him...Serve Him in the morning
Serve Him in the noontime. Serve Him, Serve Him
Thank Him, Thank Him....

SONG 12

As the deer pants for the water
So my so long after you
You alone or my heart's desire
And I long to worship you
You alone are my strength, my shield
To you alone may my spirit yield
You alone are my heart's desire
And I long to worship you
You are my friend and you are my brother
Even though you are a king
I love you more than any other
So much more than anything. (You)

TRIBUTE TO NATION

NATIONAL ANTHEM

Jana-gana-mana-adhi nayaka jaya he
Bharata-bhagya-vidhata
Panjaba-Sindhu-Gujarata-Maratha
Dravida-Utkala-Banga
Vindhya-Himachala-Yamuna-Ganga
uchchala-jaladhi-taranga
Tava Subha name jage. Tava subha asisa mage,
gahe tava jaya-gatha.
Jana-gana-mangala-dayaka jaya he
Bharata-bhagya-vidhata.
Jaya he, Jaya he, Jaya he, jaya jaya jaya jaya he

தமிழ்தாய்வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக்
கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ் பரதக் கண்ட
மிதில்
தெக்கணமும் அதிற்சிறந்த
திராவிடர் நல்திருநாடும்
தக்கசிறு பிறைநுதலும்
தரித்த நறுந்திலகமுமே
அத்திலக வாசனை போல்
அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந்
தமிழ்ணங்கே! தமிழ்ணங்கே!
உன் சீரிளமைத் திறம் வியந்து
செயல் மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே!! வாழ்த்துதுமே!!!

VANDEMATARAM

Vande mataram, vande mataram Sujalam
Suphalam malayaja sitalam,
Sasyashyamalam mataram
Vandemataram. Shubhra Jyotsna
pulkita yaminim
Phulla kusumita Drumadala sobhinim
Suhasinim Sumadhura bhasinim
Sukhadam varadam mataram
Vande mataram Vande mataram

PLEDGE

India is my country./ And All Indians are/ my brothers and sisters./ I love my country / and I am/ proud of its/ rich and varied heritage. /I shall always strive/ to be worthy of it.

I shall give/ my parents,/ teachers/ and all Elders/ respect /and treat everyone/ with courtesy. To my country/ and my people,/ I pledge my devotion. In their well-being/ and prosperity alone/ lies my happiness.

APRIL 2025			
DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Tue		
2	Wed	School Begins for the Academic year 2025-26	1
3	Thu	Speech at assembly (Class X begins)	2
4	Fri		3
5	Sat	Clubs' Inauguration	4
6	Sun		-
7	Mon		5
8	Tue		6
9	Wed		7
10	Thu	Mahavir Jayanthi	8
11	Fri		9
12	Sat	Second Saturday	-
13	Sun		-
14	Mon	Dr. Ambedkar Jayanthi, Tamil New Year Holiday	-
15	Tue		10
16	Wed	SPL and ASPL Elections	11
17	Thu		12
18	Fri	Good Friday Holiday	-
19	Sat		-
20	Sun		-
21	Mon		13
22	Tue		14
23	Wed	Investiture Ceremony	15
24	Thu		16
25	Fri	10% of Syllabus Completion (I-VIII), PTA Election	17
26	Sat	Last working day for Grade I TO VIII (Field Trip)	18
27	Sun		-
28	Mon	Summer vacation begins	-
29	Tue	10% of Syllabus Completion (IX&X)	-
30	Wed	Last working day for Grade IX & X	-
WORKING DAYS			18

MAY 2025			
DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Thu	Labours Day	
2	Fri		
3	Sat		
4	Sun		
5	Mon	World Laughter's day	
6	Tue		
7	Wed		
8	Thu		
9	Fri		
10	Sat		
11	Sun		
12	Mon	Mothers Day / Buddha Purnima	
13	Tue		
14	Wed		
15	Thu	International Family Day	
16	Fri		
17	Sat		
18	Sun		
19	Mon		
20	Tue		
21	Wed		
22	Thu		
23	Fri		
24	Sat		
25	Sun		
26	Mon		
27	Tue		
28	Wed		
29	Thu		
30	Fri		
31	Sat		
		WORKING DAYS	NIL

JUNE 2025			
DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Sun		
2	Mon	FDP for Faculty	
3	Tue		
4	Wed	School Reopens for class IX&X	
5	Thu	World Environment Day (Planting Trees)	
6	Fri		
7	Sat	Id-UI –Fitr (Bakrid) Holiday	
8	Sun		
9	Mon	Academic Year Inauguration (School Reopens)	1
10	Tue		2
11	Wed		3
12	Thu		4
13	Fri	Arts Exhibition Day (Till Class VIII)	5
14	Sat	Second Saturday	-
15	Sun	Father's Day	-
16	Mon		6
17	Tue		7
18	Wed	Interschool - Drawing	8
19	Thu	25% Syllabus Competition for classes I-VIII	9
20	Fri	Interschool Competition– Volleyball (B&G)	10
21	Sat	International Yoga day	11
22	Sun		-
23	Mon		12
24	Tue		13
25	Wed		14
26	Thu		15
27	Fri	30% Syllabus Competition for IX and X	16
28	Sat	PTA Executive Meeting I	17
29	Sun		-
30	Mon	Periodic Test—I begin	18
WORKING DAYS			18+18=36
			18

JULY 2025			
DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Tue	Doctor's Day	1
2	Wed	Literary Competitions Begin (MGPS)	2
3	Thu	ST. Thomas Day Holiday	-
4	Fri		3
5	Sat		4
6	Sun	Moharram	-
7	Mon		5
8	Tue	Periodic Test-I Ends	6
9	Wed		7
10	Thu		8
11	Fri		9
12	Sat	Second Saturday / PTM for PT - I	10
13	Sun		-
14	Mon	Mar Ivanios Day (Staff Competition– Interschool)	11
15	Tue	Mar Ivanios Day Holiday	-
16	Wed		12
17	Thu		13
18	Fri		14
19	Sat		15
20	Sun		-
21	Mon		16
22	Tue		17
23	Wed		18
24	Thu		19
25	Fri	Kho-Kho (Interschool– Girls)	20
26	Sat	Holiday	-
27	Sun	A.P.J.Abdul Kalam	
28	Mon	World Nature Conservation Day	21
29	Tue		22
30	Wed		23
31	Thu	50% Syllabus Competition for IX and X	24
WORKING DAYS		36+24=60	24

AUGUST 2025			
DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Fri	Sports competition begins (MGPS)	1
2	Sat		2
3	Sun		-
4	Mon		3
5	Tue		4
6	Wed		5
7	Thu		6
8	Fri		7
9	Sat	Second Saturday	-
10	Sun		-
11	Mon		8
12	Tue		9
13	Wed		10
14	Thu		11
15	Fri	Independence Day	-
16	Sat	Krishna Janmashtami Holiday	-
17	Sun		-
18	Mon		12
19	Tue		13
20	Wed		14
21	Thu		15
22	Fri		16
23	Sat	Sports and Arts Day Celebration	17
24	Sun		-
25	Mon		18
26	Tue		19
27	Wed	Vinayaka Chaturthi Holiday	-
28	Thu		20
29	Fri		21
30	Sat		22
31	Sun		-
WORKING DAYS		60+22=82	22

SEPTEMBER 2025			
DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Mon		1
2	Tue		2
3	Wed		3
4	Thu	Teachers Day Celebration /Onam celebration	4
5	Fri	Milan –Un-Nabi Holiday	-
6	Sat		5
7	Sun		-
8	Mon	50% Syllabus Completion (I to VIII)	6
9	Tue		7
10	Wed	II Term fees to be paid on or before 10.09.2025	8
11	Thu		9
12	Fri	Hindi Diwas, 60% Syllabus Completion (IX & X)	10
13	Sat	Second Saturday Holiday	-
14	Sun		-
15	Mon	Terminal Exam– I Begins	11
16	Tue		12
17	Wed		13
18	Thu		14
19	Fri		15
20	Sat		16
21	Sun		-
22	Mon		17
23	Tue		18
24	Wed		19
25	Thu		20
26	Fri	Terminal Exam– I Ends	21
27	Sat	Term –I Holiday Begins	-
28	Sun		-
29	Mon		-
30	Tue		-
WORKING DAYS		82+21=103	21

OCTOBER 2025			
DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Wed	Ayudha Puja	-
2	Thu	Gandhi Jayanthi	-
3	Fri		-
4	Sat		-
5	Sun		-
6	Mon	School Reopens After Term – I Holiday	1
7	Tue		2
8	Wed		3
9	Thu		4
10	Fri	Patron’s Day, Chess (Interschool competition)	5
11	Sat	Second Saturday / Parents Teachers Meeting	6
12	Sun		-
13	Mon		7
14	Tue		8
15	Wed		9
16	Thu		10
17	Fri		11
18	Sat		12
19	Sun		-
20	Mon		13
21	Tue	Diwali Holiday	-
22	Wed		14
23	Thu		15
24	Fri		16
25	Sat		-
26	Sun		-
27	Mon		17
28	Tue		18
29	Wed		19
30	Thu		20
31	Fri	75% Syllabus Completion for IX & X	21
WORKING DAYS		103+21=124	21

NOVEMBER 2025			
DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Sat		1
2	Sun		-
3	Mon		2
4	Tue		3
5	Wed		4
6	Thu		5
7	Fri	70% Syllabus Completion for I to VIII	6
8	Sat	Second Saturday Holiday	-
9	Sun		-
10	Mon		7
11	Tue		8
12	Wed		9
13	Thu		10
14	Fri	Children's Day Celebration	-11
15	Sat		12
16	Sun		-
17	Mon	Periodic Test –II Begins	13
18	Tue		14
19	Wed		15
20	Thu		16
21	Fri		17
22	Sat	Periodic Test –II Ends	18
23	Sun		-
24	Mon		19
25	Tue		20
26	Wed		21
27	Thu		22
28	Fri		23
29	Sat	PTM for PT-II	24
30	Sun		-
WORKING DAYS 122+24=146			24

DECEMBER 2025			
DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Mon		1
2	Tue		2
3	Wed		3
4	Thu		4
5	Fri	100% Syllabus Completion for IX & X	5
6	Sat	Food Sharing Day	6
7	Sun		-
8	Mon	Half Yearly Exam Begins for Grade IX & X	7
9	Tue		8
10	Wed		9
11	Thu	III Term fee to be paid on or before 10.12.2025	10
12	Fri	Science Exhibition (I to VIII)	11
13	Sat	Second Saturday Holiday	-
14	Sun		
15	Mon		12
16	Tue		13
17	Wed		14
18	Thu	Half Yearly Exam Ends for Grade IX & X	15
19	Fri		16
20	Sat	Charity Day	17
21	Sun		-
22	Mon		18
23	Tue	Christmas Celebration	19
24	Wed	Christmas Holidays Begins	-
25	Thu	Christmas	-
26	Fri		-
27	Sat		-
28	Sun		-
29	Mon		-
30	Tue		-
31	Wed		-
WORKING DAYS 146+19=165			19

JANUARY 2026–2027

DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Thu		-
2	Fri	School Reopens	1
3	Sat	PTM for class IX & X	2
4	Sun		-
5	Mon		3
6	Tue		4
7	Wed		5
8	Thu		6
9	Fri		7
10	Sat		-
11	Sun		-
12	Mon		8
13	Tue	Pongal Celebration (Food Festival Day-Milletts)	9
14	Wed	Pongal	-
15	Thu	Thiruvallur Day	-
16	Fri	Uzhavar Thirumal	-
17	Sat		10
18	Sun		
19	Mon		11
20	Tue		12
21	Wed		13
22	Thu		14
23	Fri		15
24	Sat		16
25	Sun		-
26	Mon		17
27	Tue	Periodic Test Begins- III	18
28	Wed		19
29	Thu		20
30	Fri		21
31	Sat	Periodic Test Ends- III	22
WORKING DAYS		165+22 =187	22

FEBRUARY 2026– 2027			
DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Sun		-
2	Mon		1
3	Tue		2
4	Wed		3
5	Thu		4
6	Fri		5
7	Sat	PTM for PT-III	6
8	Sun		-
9	Mon		7
10	Tue		8
11	Wed		9
12	Thu		10
13	Fri	100% Syllabus Completion for I to VIII	11
14	Sat	Second Saturday Holiday	-
15	Sun		-
16	Mon		12
17	Tue		13
18	Wed		14
19	Thu		15
20	Fri		16
21	Sat		17
22	Sun		-
23	Mon		18
24	Tue		19
25	Wed		20
26	Thu		21
27	Fri		22
28	Sat		23
WORKING DAYS 187+23=200			

MARCH 2026– 2027			
DATE	DAY	EVENTS AND HOLIDAYS	WD
1	Sun		-
2	Mon		1
3	Tue		2
4	Wed		3
5	Thu		4
6	Fri		5
7	Sat		6
8	Sun		-
9	Mon	Terminal Examination –II Begins	7
10	Tue		8
11	Wed		9
12	Thu		10
13	Fri		11
14	Sat		-
15	Sun		-
16	Mon		12
17	Tue		13
18	Wed		14
19	Thu	Terminal Examination –II Ends	15
20	Fri	Telugu New Year	-
21	Sat	Annual Day and Graduation Day	-
22	Sun		-
23	Mon		-
24	Tue		-
25	Wed	Result Declaration	-
26	Thu	Book Distribution For Kinder Garden	-
27	Fri	Book Distribution For Grade 1 tp 5	-
28	Sat	Book Distribution For Grade 6 to 8	-
29	Sun		-
30	Mon		-
31	Tue		-
WORKING DAYS 200+15=215			

EXAM DETAILS ACADEMIC YEAR 2025-2026		
STD I to VIII		
EXAM	MONTH	DATE
I PERIODIC TEST	JULY	30/6/25 to 08/07/25
I TERMINAL EXAM	SEPTEMBER	15/09/25 to 27/09/25
II PERIODIC TEST	NOVEMBER	17/11/25 to 22/09/25
III PERIODIC TEST	JANUARY	27/01/26 to 31/01/26
II TERMINAL EXAM	MARCH	09/03/26 to 19/03/26
GRADUATION DAY	MARCH	21/03/26
HOLIDAYS		
I TERMINAL HOLIDAYS	SEPTEMBER	28/09/25 to 05/10/25
REOPENING OF SCHOOL	OCTOBER	06/10/25
CHRISTMAS HOLIDAYS	DECEMBER	24/12/25 to 01/01/26
REOPENING OF SCHOOL	JANUARY	02/01/26
TERMINAL II HOLIDAYS	MARCH	20/03/26 to 31/03/26
NEW ACADEMIC YEAR BEGINS	APRIL	01/04/26

EXAM DETAILS ACADEMIC YEAR 2025-2026			
STD IX & X			
CLASS X	CLASS IX		
EXAM		MONTH	DATE
UNIT TEST I	-	APRIL	21/04/25 to 25/04/25
UNIT TEST II	-	JUNE	23/06/25 to 27/6/25
I PERIODIC TEST	I PERIODIC TEST	JULY	21/07/25 to 25/07/25
UNIT TEST III	-	AUGUST	25/08/25 to 29/08/25
I TERMINAL EXAM	I TERMINAL EXAM	SEPTEMBER	15/09/25 to 26/09/25
UNIT TEST IV	II PERIODIC TEST	OCTOBER	27/10/25 to 31/10/25
HALF YEARLY EXAM	HALF YEARLY EXAM	DECEMBER	08/12/25 to 18/12/25
REVISION I	REVISION I	JANUARY	05/01/26 to 09/01/26
REVISION II	REVISION II	JANUARY	27/01/26 to 31/01/26
PRE BOARD/ ANNUAL	ANNUAL EX- AMINATION	FEBRUARY	02/02/26 to 07/02/26

EXAM SYLLABUS & TIME TABLE

Date	Day	Subject	Portions

EXAM SYLLABUS & TIME TABLE

Date	Day	Subject	Portions

EXAM SYLLABUS & TIME TABLE

Date	Day	Subject	Portions

EXAM SYLLABUS & TIME TABLE

Date	Day	Subject	Portions

EXAM SYLLABUS & TIME TABLE

Date	Day	Subject	Portions

EXAM SYLLABUS & TIME TABLE

Date	Day	Subject	Portions

RECORD OF UNIFORM DEFAULT

Note: Students coming late shall get a red mark in this record of late arrival. Those students who come late more than three times in a month will be issued a warning card.

April	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29	29		29
30	30	30	30	30	30	30	30	30		30
		31	31		31		31	31		31

RECORD OF LATE ARRIVALS

Note: Students coming late shall get a red mark in this record of late arrival. Those students who come late more than three times in a month will be issued a warning card.

April	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29	29		29
30	30	30	30	30	30	30	30	30		30
		31	31		31		31	31		31

ABSENCE RECORD

Note: Students coming late shall get a red mark in this record of late arrival. Those students who come late more than three times in a month will be issued a warning card.

April	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29	29		29
30	30	30	30	30	30	30	30	30		30
		31	31		31		31	31		31

TEACHER'S OBSERVENCE

DATE	REMARKS	SIGNATURE OF THE PARENT



MAR GREGORIOS PUBLIC SCHOOL

Block No - 8, School Road,
Mogappair West, Chennai 600037.

Leave Application

This Application for leave must be given in advance and in person. In case of sudden sickness or any incident, a message must be given to the school followed by written application. (Medical Certificate and prescription should be produce for sick leave).

Date:

Name of the Student:.....

Class & Sec.....

Leave required on (Date/Dates).....

Reason :-.....
.....
.....
.....

No. of Leave already taken

Signature of parent

Class Teacher

Principal/HM



MAR GREGORIOS PUBLIC SCHOOL

Block No - 8, School Road,
Mogappair West, Chennai 600037.

Leave Application

This Application for leave must be given in advance and in person. In case of sudden sickness or any incident, a message must be given to the school followed by written application. (Medical Certificate and prescription should be produce for sick leave).

Date:

Name of the Student:.....

Class & Sec.....

Leave required on (Date/Dates).....

Reason :-.....
.....
.....
.....

No. of Leave already taken

Signature of parent

Class Teacher

Principal/HM



MAR GREGORIOS PUBLIC SCHOOL

Block No - 8, School Road,
Mogappair West, Chennai 600037.

Leave Application

This Application for leave must be given in advance and in person. In case of sudden sickness or any incident, a message must be given to the school followed by written application. (Medical Certificate and prescription should be produce for sick leave).

Date:

Name of the Student:.....

Class & Sec.....

Leave required on (Date/Dates).....

Reason :-.....
.....
.....
.....

No. of Leave already taken

Signature of parent

Class Teacher

Principal/HM



MAR GREGORIOS PUBLIC SCHOOL

Block No - 8, School Road,
Mogappair West, Chennai 600037.

Leave Application

This Application for leave must be given in advance and in person. In case of sudden sickness or any incident, a message must be given to the school followed by written application. (Medical Certificate and prescription should be produce for sick leave).

Date:

Name of the Student:.....

Class & Sec.....

Leave required on (Date/Dates).....

Reason :-.....
.....
.....
.....

No. of Leave already taken

Signature of parent

Class Teacher

Principal/HM



MAR GREGORIOS PUBLIC SCHOOL

Block No - 8, School Road,
Mogappair West, Chennai 600037.

Leave Application

This Application for leave must be given in advance and in person. In case of sudden sickness or any incident, a message must be given to the school followed by written application. (Medical Certificate and prescription should be produce for sick leave).

Date:

Name of the Student:.....

Class & Sec.....

Leave required on (Date/Dates).....

Reason :-.....
.....
.....
.....

No. of Leave already taken

Signature of parent

Class Teacher

Principal/HM

FOURTEEN TIPS FOR STUDENTS

- Be God-Fearing, remember all true wisdom begins and ends in God. Never offend and alienate God.
- Never hesitate to say an emphatic “No” when asked or tempted to do anything wrong.
- Avoid vulgarity in your behavior, never make fun of others, especially the old and the poor.
- Never seek excuses for being absent from school. Don't day dream keep your mind on your books.
- Follow up your studies day by day. Do not postpone anything. Never be afraid of asking further explanation from your teachers.
- Choose your friends carefully. Good friends will help you both by word and deed. Keep away from the bad and the lazy students.
- Take part in Sports, Games and all extra-curricular activities.
- Do not flinch in face of difficulties in your studies. Tackle all your difficulties with courage. Pray to God for self-confidence.
- When studying, keep your mind only on your books. Read useful books only; do not get a craze for comics, animated car-toon and video games.
- Good behavior is an expression of good character. Be neat and modest in your dress and manners.
- Courtesy be gets our testy, use the words, “please” and “thank you” sorry as often as needed.
- Be polite, obliging and helpful. Be careful not to hurt anyone with your words or actions.

“Be a cheerful giver, you will help to create a beautiful world”.

CRITERIA FOR BEST STUDENT AWARD

1. Academic Excellence (50%)
Consistent performance in class and exams.
Application-based learning and critical thinking.
2. Co-Curricular & Extra-Curricular Achievements (20%)
Participation in music, dance, art, sports, debates, or theater.
Representing the school in district/state/national-level competitions.
Participation in Olympiads, quizzes, and subject-related competitions.
3. Leadership & Social Responsibility (10%)
Holding positions like Class Leader, Student Council, or Club Captain.
Active involvement in community service, environmental initiatives, and social work (e.g., helping underprivileged students, Swachh Bharat campaigns).
4. Discipline, Behavior & Values (10%)
Respect for teachers, peers, and staff.
Positive attitude, punctuality, and obedience to school rules.
Living up to moral and ethical values, as expected in a Catholic institution.
5. Innovation & Critical Thinking (10%)
Participation in STEM projects, hackathons, and entrepreneurship programs.
Creativity in solving real-life problems.

COMPETITION ITEMS

SPORTS	LITERARY & ARTS COMPETITIONS
1. 100m Sprint Races	21. Mime
2. 200m Sprint Races	22. Skit
3.	23. Tableau
4. 400m Sprint Races	24. Pencil Drawing
5. Relay Race (4x100m)	25. Water colouring
6. Long Jump	26. Poster Designing
7. Shot Put	27. Collage
8. Javelin throw	28. Poem Writing (English and Tamil)
9. Discus throw	29. Essay Writing
10. Football	30. Short Story Writing
11. Badminton	31. Film Review
12. Kho- Kho	32. Photography
13. Throwball	33. Clay modeling
14. Volleyball	34. Vegetable Carving.
15. Kabaddi	35. Best out of Waste.
16. Cricket	36. Group Dance
17. Tennikoit	
18. Table Tennis	
19. Carroms	
20. Chess.	

Those students who are participating in these competitions will be awarded with points and the percentage of these points will be considered for deciding best student award. A student is allowed to take part in maximum 4 individual items both in Sports and arts (4+4).

Registration: Students must register with the respective coordinators before the deadline (Google Form will be shared in the group).

The detailed rules and regulations will be updated prior to the competitions.

Date:.....	My day begins at
SUBJECT	HOME WORK
Important Note:	
<p>Class Teacher's Sign Parent's Sign:</p>	

Date:.....	My day begins at
SUBJECT	HOME WORK
Important Note:	
<p>Class Teacher's Sign Parent's Sign:</p>	

7	2:30 PM 3:15 PM						
5	01:40 PM 02:25 PM						
5	12:55 PM 1:40 PM						
		LUNCH 12:15PM - 12:55 PM					
4	11:30 AM 12:15 PM						
3	10:45 AM 11:30AM						
		BREAK 10: 30 AM10:45 AM					
2	09:45 A.M 10:30 AM						
1	09:00 A.M 09:45 A.M						
PE- RIO D	TIME	MON	TUE	WED	THU	FRI	SAT